Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT

DEPARTMENT OF EDUCATION
DIVISION OF SULTAN KUDARAT
RECORDS SECTION
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November 13, 2026

DIVISION MEMORANDUM
OSDS-AO No. 249 s. 2026

COORDINATION MEETING WITH PUBLIC SCHOOL DISTRICT SUPRVISORS (PSDSs), PRINCIPALS IN-CHARGES (PICs), AND CLUSTER HEADS

To: OIC-Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Public Schools District Supervisors / Principals In-charge
Cluster Heads
All Others Concerned
This Division

1. Pursuant to the Division's commitment to its Quality Management System (QMS) and its continual improvement initiatives, this Office announces the conduct of a coordination meeting with the PSDSs, PICs, and Cluster Heads on **November 16, 2026** at exactly 8:30am in the Kalimudan Hall.

2. It aims to strengthen collaboration, ensure effective implementation of DepEd programs and address current issues and concerns affecting school operations.

3. The participants in this activity are the SDS, OIC-ASDS, Chiefs of the functional divisions, Legal Officer, AOV-Admin, PSDSs, PICs, and Cluster Heads.

4. The following agenda shall be discussed:

- Teachers Workloads
- Movement of Personnel
- Assignment and Reshuffling of School Principals, School Heads, and TICs
- Separation of Integrated Schools
- Process of request for Substitution
- Adoption of districts of SGOD & CID
- Stoppage of Volunteer Teachers
- Designation of School Heads
- Involvement of PSDS/PICs as members of SIP/AIP TWG
- Monthly meeting of EPS, PSDS, and Top Management
- No contribution policy to Teachers
- Responsible use of Social Media Platforms
- Other matters

Address: Kenram, Isulan, Sultan Kudarat
Telephone No.: (064) 471 1007
Website: https://divisionsk.org
Email: depedsk.r12@deped.gov.ph

5. Immediate dissemination of and strict compliance to this Memorandum are directed.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Encl/s.: None
References: As stated
To be indicated in the Perpetual Index under the following subjects:

COORDINATION MEETING **CLUSTER HEADS** **PICs** **PSDSs**

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