Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT

DEPARTMENT OF EDUCATION
DIVISION OF SULTAN KUDARAT
RECORDS SECTION
RELEASED
Records Section: 2026-SM
Time: 1:32
29 SEP 2026
By:

September 29, 2026

DIVISION MEMORANDUM
No. SGOD HRDS No. 200 s. 2026

HRD CONVERGENCE: 2026 3rd QUARTER PROGRAM IMPLEMENTATION REVIEW CUM CONTINUING PROFESSIONAL DEVELOPMENT (CPD) DOCUMENT REVIEW AND HOUSEKEEPING CUM JOURNEY TO OUTSTANDING EMPLOYEE

To: Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Elementary and Secondary School Administrators
Concerned Employees
This Division

1. The Human Resource Development Section will conduct the HRD CONVERGENCE: 2026 3rd Quarter Program Implementation Review cum Continuing Professional Development (CPD) Document Review and Housekeeping cum Journey to Outstanding Employee on September 30- October 1, 2026, at 8:00 o'clock in the morning, at Carlitos Hotel, Isulan, Sultan Kudarat.

2. The activity aims to:
   a. Review Continuing Professional Development (CPD) documents,
   b. Discuss the progress of program implementation and developments in schools and in the division, particularly on Human Resource Development (HRD) activities for FY 2026,
   c. Perform required record and file housekeeping, review learning and development data,
   d. Share best practices, conduct pre-planning, and assess the impact of these programs on the overall performance of the organization, and
   e. Strengthen participants' competencies in preparing, organizing, and presenting complete and relevant documentary evidence of their accomplishments and contributions for the Journey to Outstanding Employee.

3. The participants are instructed to bring laptops, extension cords, and relevant CPD documents or files to be used during the workshop and housekeeping activity.

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4. Enclosed with this Memorandum are the list of participants and the indicative schedule of activities.

5. Meals, snacks, materials, and other expenses incurred during the conduct of the program shall be charged against the Division HRD INSET and HRD Program Support Funds, while the travelling expenses of participants and other related expenses shall be charged against the school MOOE, subject to the usual accounting, budgeting, and auditing rules and procedures.

6. Immediate and wide dissemination of this Memorandum is highly desired.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Incl: As Stated
Reference: As Stated
To be indicated in the Perpetual Index under the following subjects:

HOUSEKEEPING HUMAN RESOURCE DEVELOPMENT REVIEW

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Enclosure to Division Memorandum no. 200, s. 2026

INDICATIVE SCHEDULE

HRD CONVERGENCE: 2026 3rd QUARTER PROGRAM IMPLEMENTATION REVIEW CUM CONTINUING PROFESSIONAL DEVELOPMENT (CPD) DOCUMENT REVIEW AND HOUSEKEEPING CUM JOURNEY TO OUTSTANDING EMPLOYEE

September 30, 2026, 8:30 AM

Time	Activities	In-charge
Day 1: September 30, 2026		
8:00 AM-8:30 AM	Registration	PMT
8:30 AM–10:00 AM	➢ Plenary Session ➢ Opening Program • Preliminaries • Attendance Checking • Opening Remarks • Statement of Purpose/Objectives • Message	**MOHALIDIN M. SUAEB, PHD** *Assistant Schools Division Supt.* **SADAT T. SINOLINDING** *CES, SGOD* **ROBERTO J. MONTERO, CESO V** *Schools Division Superintendent*
10:00 AM-4:00 PM	**CONVERGENCE PROPER** **(Breakout Session)** *CONDUCT OF THE 3RD QUARTER PROGRAM IMPLEMENTATION REVIEW 2026 CUM CPD DOCUMENT REVIEW AND HOUSEKEEPING* • Overview of NEAP-Accredited Trainings • Updates on NEAP-Accredited Training Programs • NEAP App: Training Access and Navigation • Training Opportunities and Target Participants • Monitoring and Documentation of Training Participation	**LAZARO P. ORIEL, PhD** *EPSvr, SGOD* **MARK CARLO D. BUYAO** *SEPS, HRDS* **KEVIN LLOYD V. HIJASTRO** *Planning Officer* **RHEA ANGELINE SOBERANO** *EPS II-HRDS* **KIMBERLY R. ECHAVARIA** AO II, SDO SK

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	• Next Steps and Action Points	
	CONVERGENCE PROPER **(Breakout Session)** JOURNEY TO OUTSTANDING EMPLOYEE • Professional Ethics for Public Employees • Personality Development, Improving Oral and Written Communication • Series of Rewards and Recognition	**MOHALIDIN M. SUAEB, PHD** *Assistant Schools Division Supt.* **MARY GRACE B. LEYSA, DEVEDD** Education Program Supervisor **JODAN F. MANUA** Education Program Specialist
4:00 PM- 5:00 PM	Open Forum	
Day 2: October 1, 2026		
8:00 AM- 4:00 PM	**WRAPPING UP THE ACTIVITIES** *CONDUCT OF THE 3RD QUARTER PROGRAM IMPLEMENTATION REVIEW 2026 CUM CPD DOCUMENT REVIEW AND HOUSEKEEPING* • Synthesis of Key Learnings and Insights • Review of Agreements, Action Points, and Commitments • Clarification of Next Steps and Responsibilities • Consolidation of Training Participation and Documentation • Finalization of CPD and NEAP-Related Records • Feedback, Evaluation, and Closing Reflection • Commitment to Continuous Professional Development and Learning	**LAZARO P. ORIEL, PhD** *EPSvr, SGOD* **MARK CARLO D. BUYAO** *SEPS, HRDS* **KEVIN LLOYD V. HIJASTRO** *Planning Officer* **RHEA ANGELINE SOBERANO** *EPS II-HRDS* **KIMBERLY R. ECHAVARIA** AO II, SDO SK

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	JOURNEY TO OUTSTANDING EMPLOYEE • Synthesis of Key Learnings and Insights • Reflection on Professional Growth and Development • Commitments and Action Points Toward Outstanding Performance • Ways Forward	
4:00 PM-5:00 AM	Closing Program	

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LIST OF PARTICIPANTS

HRD CONVERGENCE: 2026 3rd QUARTER PROGRAM IMPLEMENTATION REVIEW CUM CONTINUING PROFESSIONAL DEVELOPMENT (CPD) DOCUMENT REVIEW AND HOUSEKEEPING CUM JOURNEY TO OUTSTANDING EMPLOYEE

September 30, 2026, 8:30 AM

I. SDO Key Officials and Personnel

No.	Name	Position/ Station
1	**ROBERTO J. MONTERO, CESO V**	Schools Division Superintendent
2	**MOHALIDIN M. SUAEB, PHD**	PRAISE Chairperson/ Assistant Schools Division Superintendent
3	**ISMAEL M. AMBALGAN**	CES-CID
4	**SADAT T. SINOLINDING**	CES-SGOD
5	**MARY GRACE B. LEYSA, DEVEDD**	Education Program Supervisor
6	**LAZARO P. ORIEL, PHD**	Education Program Supervisor, SGOD
7	**MARK CARLO D. BUYAO**	SEPS-HRDS
8	**KEVIN LLOYD V. HIJASTRO**	Planning Officer
9	**RHEA ANGELINE F. SOBERANO**	Education Program Specialist
10	**KIMBERLY R. ECHAVARIA**	Administrative Officer II/HRDS Support Staff

II. HRD CONVERGENCE: CPD Implementers

No.	Name	Position/ Station
11	**SOLAIMAN T. MINO**	RAGANDANG ES
12	**MARVIN RIC E. MENDOZA, MAEd**	LEBAK LEGISLATED
13	**MA. SHYR O. LUSTRIA**	GAPOK CES
14	**FARIDA S. SAPI**	PEDTUBO ES
15	**JANICE G. PASCUA**	Malingon Elementary School
16	**LORRAINE V. LUCERO, PhD**	Lambayong District III
17	**ZAIRAH BAI B. PANGANSAYAN**	PALIMBANG CENTRAL SCHOOL
18	**JERRY T. REMULADO, PhD**	Datu Guiabar Pilot School
19	**LEODIE D. MONES**	Primitivo R. Gacayan Sr. MES
20	**DANIEL S. PARONG JR.**	GAPOK NHS
21	**ROSELITA E. BERICO**	Salaman Central Elementary

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22	**MARIA BALBINA D. ANTONIO**	Bonifacio M. Difuntorum Sr. Elementary School
23	**ELMER R. VERALLO, JR**	Baluan NHS
24	**MERLYN H. ASUNCION**	Bannawag Elementary School
25	**ANALIZA G. SUMIDO**	Esperanza NHS
26	**MOHAMAD T. SIMPAL, PhD**	Esperanza NHS
27	**ERLINDA G. HAUDAR**	Sta. Clara NHS
28	**ELMER R. VERALLO, JR**	Baluan NHS
29	**NORMIA G. DUMATO**	Blingkong Central Elementary School
30	**JOCELYN P. SEGUBAN**	PQNHS

III. HRD CONVERGENCE: SIKAT AWARDEES

No.	Name	Position/ Station
31	**JASON REY M. PRAILE**	ZENEBEN INTEGRATED SCHOOL Outstanding Elementary School Teacher **CAREER STAGE 1** (TEACHER I - TEACHER III)
32	**MARICE LARA A. HARION**	LAMBAYONG CENTRAL ELEMENTARY SCHOOL Outstanding Elementary School Teacher **CAREER STAGE 2** (TEACHER IV - TEACHER VII)
33	**MELBERT R. ALAVE**	MARAWIR INTEGRATED SCHOOL Outstanding Secondary School Teacher **CAREER STAGE 1** (TEACHER I - TEACHER III)
34	**LORECY BALDEO**	ISULAN NATIONAL HIGH SCHOOL Outstanding Secondary School Teacher **CAREER STAGE 2** (TEACHER IV - TEACHER VII)
35	**FARIDA S. SAPI**	PEDTUBO ELEMENTARY SCHOOL Outstanding Elementary Master Teacher **CAREER STAGE 3** (MASTER TEACHER I - MASTER TEACHER II)
36	**HENRY T. LEGASTE, PhD**	ESPERANZA CENTRAL ELEMENTARY SCHOOL Outstanding Elementary Master Teacher **CAREER STAGE 4** (MASTER TEACHER III - MASTER TEACHER V)
37	**MONAIMA GARCIA**	LUTAYAN NATIONAL HIGH SCHOOL Outstanding Secondary Master Teacher **CAREER STAGE 3** (MASTER TEACHER I - MASTER TEACHER II)
38	**RALPH ANTHONY L. GERONIMO**	BAGUMBAYAN NATIONAL HIGH SCHOOL Outstanding Secondary Master Teacher **CAREER STAGE 4** (MASTER TEACHER III-MASTER TEACHER V)

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39	**HELEN GRACE N. IDIO**	MANOBO VILLAGE ELEMENTARY SCHOOL **Outstanding Kindergarten Teacher**
40	**AMIR M. HASSAN**	PIMBALAYAN NATIONAL HIGH SCHOOL **Outstanding ALIVE Teacher**
41	**JONARD H. MOYET**	DATU MALAYAT INTEGRATED SCHOOL **Outstanding IPED Teacher**
42	**HOBERT A. GAJO**	GAPOK CENTRAL ELEMENTARY SCHOOL **Outstanding ALS Teacher**
43	**BABY JANE A. LAPUT**	ESPERANZA CENTRAL SCHOOL **Outstanding SPED/SNED Teacher**
44	**JUMAILA P. MOKAMAD**	DATU MALAYAT INTEGRATED SCHOOL **Outstanding Multi-Grade Teacher**
45	**SABTURI K. ALIH**	ESPERANZA CENTRAL SCHOOL **Outstanding Elementary School Principal**
46	**ABDULA SALISIP, PhD**	LAMBAYONG NATIONAL HIGH SCHOOL **Outstanding Secondary School Principal**
47	**MARIGOLD G. QUERIMIT, DevEdD**	SDO/SOUTH PRESIDENT QUIRINO **Outstanding Public Schools District Supervisor (PSDS)**
48	**ARNULFO B. DINERO, EdD**	DIVISION OF SULTAN KUDARAT **Outstanding Education Program Supervisor (EPS)**
49	**JOSEPHINE L. DIGNADICE**	DIVISION OF SULTAN KUDARAT **Outstanding Education Program Specialists**
50	**RONELO E. DUMAAN**	KALANAWE II NHS **Outstanding Guidance Counselors/Associate**
51	**ANNALOU PALPALATOC**	DIVISION OF SULTAN KUDARAT **Outstanding Nonteaching Employee for Internal Service Support (First Level Positions)**
52	**KAROL LATOZA**	DIVISION OF SULTAN KUDARAT **Outstanding Nonteaching Employee for Internal Service Support (Second Level Positions)**

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IV. PROGRAM MANAGEMENT TEAM

No.	Name	Position/ Station
53	MARLITO GARCIA	AOII/BAUMOL ES
54	MARK ANTHONY MANDADO	AOII/TINAUNGAN ES
55	CARLO RODULPH CRUZ	AOII/KAPAYA NHS
56	SHIVE A. TAMBAGAHAN	AOII/LAMBAYONG NHS
57	MARIANNE FAGUTAO	AOII/PIDTIGUIAN ES

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