Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT

DEPARTMENT OF EDUCATION
DIVISION OF SULTAN KUDARAT
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DIVISION MEMORANDUM
SGOD HRDS No. 196 s. 2026

REITERATION OF DIVISION MEMORANDUM SGOD-HRDS NO. 132, S. 2026 ON THE USE OF UPDATED APPLICATION TEMPLATES FOR NEAP PROFESSIONAL DEVELOPMENT (PD) AND CONTINUING PROFESSIONAL DEVELOPMENT (CPD) PROGRAM PROPOSALS

To: Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Elementary and Secondary School Administrators
District and School HRD Coordinators
This Division

1. This has reference to Division Memorandum SGOD-HRDS No. 132, s. 2026, titled Updated Application Templates for NEAP Professional Development (PD) and Continuing Professional Development (CPD) Program Proposals.

2. Relative to this, all school heads are hereby informed that expenses incurred in the implementation of approved NEAP PD activities during INSET days, including traveling expenses, meals and snacks, and other necessary related expenses, shall be charged against the School MOOE or other available local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

3. Immediate dissemination of and compliance with this memorandum are desired.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Encl: None
Reference: As stated
To be indicated in the Perpetual Index under the following subjects:

INSET **PROFESSIONAL DEVELOPMENT** **TRAINING**

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