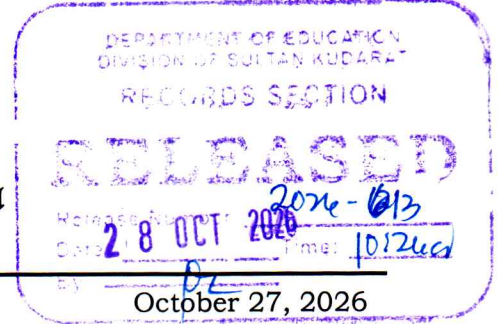




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



Nº DIVISION MEMORANDUM
OSDS-PS No. 228 s. 2026

**CONDUCT OF ONBOARDING SESSION AND SIGNING OF APPOINTMENT
FOR NEWLY HIRED PERSONNEL**

- To: OIC-Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Public Schools District Supervisors/ Principals In-Charge
Public Elementary and Secondary School Heads
All Others Concerned
This Division
1. The Department of Education–Division of Sultan Kudarat through personnel section announces the conduct of the onboarding session and signing of appointment for the newly hired personnel on **October 29, 2026 (Thursday) at 8:00 a.m. at DepEd Schools Division Office, Kenram, Isulan, Sultan Kudarat.**
 2. This activity aims to:
 - a. provide a detailed overview of RA 6713, emphasizing its importance in maintaining ethical conduct and upholding public trust.
 - b. explain the institution's compensation structure, including salary scales, performance-based incentives, and other benefits.
 3. Participants are the Division Key Officials, Personnel Section, and Newly Hired Personnel.
 4. Attached are the program of activities and the list of proposed appointees for onboarding and appointment signing.
 5. Transportation and other expenses of the participants to be incurred in this activity will be charged against School MOOE, subject to the usual accounting and auditing rules and regulations.
 6. Immediate and wide dissemination of this Memorandum is desired.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index under the following subjects

APPOINTMENT

SIGNING

ONBOARDING

HBA/OSDS/DM-Conduct of Onboarding Session and Signing of Appointment for Newly Hired Personnel/ October 27, 2026



Address: Kenram, Isulan, Sultan Kudarat
Telephone No.: (064) 471 1007
Website: <https://divisionsk.org>



Republic of the Philippines
Department of Education

REGION XII
DIVISION OF SULTAN KUDARAT

Enclosure No. 1 to DM OSDS-PS No. **228**, s. 2026

PROGRAM OF ACTIVITIES

Day/Time	Activity/Topic	Person In-charge/Speaker
8:00-8:15 am	Preliminaries	AVP
8:15-8:30 am	Opening Remarks	MOHALIDIN M. SUAEB, PHD OIC-Assistant Schools Division Superintendent
8:30-9:00 am	Message	ROBERTO J. MONTERO, CESO V Schools Division Superintendent
9:00-9:30 am	RA 6713 and Proper Use of Social Media	ATTY. SHEENA BALDEO Attorney III
9:30- 10:00 am	Working Hours	MELVIN P. FORTUNA Administrative Officer V
10:00-10:30 am	Compensation and Benefits	WENDY P. PORRAS Administrative Officer II
10:30-11:00 am	Loan	RENALYN LANDERIO Administrative Assistant III
11:30- 12: 00 pm	Leave	ANGEL D. DE GUZMAN Administrative Assistant III
12:00-1:00 pm	**Break**	
1:00-2:00 pm	Individual Performance Rating	Teaching RONALD F. RAMIREZ Education Program Supervisor
		Nonteaching MELVIN P. FORTUNA Administrative Officer V
2:00-3:00 pm	Breakout Session for Job Description	Teaching JOSEVIC F. HURTADA Education Program Supervisor
		Related-Teaching BAIPINA BALUBUGAN Education Program Supervisor
		Nonteaching ROWENA JESSETTES. VILLA Administrative Officer IV
3:00-3:15 pm	Oath	ATTY. SHEENA BALDEO Attorney III
3:15- 3:30 pm	Appointment signing	ROBERTO J. MONTERO, CESO V Schools Division Superintendent
3:30-3:45 pm	Photo Opportunity	
3:45-4:00 pm	Closing Prayer	





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Enclosure No. 2 to ~~DM~~ OSDS-PS No. **228**, s. 2026

LIST OF PROPOSED APPOINTEES

NO	NAME	POSITION TITLE
1	CHERRY ANN CASUNO AKMAD	TEACHER I
2	BONNA MOCANO ALEJANDRINO	TEACHER I
3	WAHIDA LUGIOMAN ALPHA	TEACHER I
4	JEHAN ANDA AMBALATAN	TEACHER I
5	GERLIE MADRIAGA ANGA-ANGAN	TEACHER I
6	RAHMA KAPUNDO ASIM	TEACHER I
7	RETCHER LAGO BAGAFORO	TEACHER I
8	DEVORAH CELESTIAL BAYA	TEACHER I
9	CARGELA ABDULA BIGKOG	TEACHER I
10	JENIEVEB ECOT BULARON	TEACHER I
11	KAREN GRACE BRINGUELO CAMACHO	TEACHER I
12	ADALIN TADJEEM CARUDIN	TEACHER I
13	ROWENA BERCERO CASIM	TEACHER I
14	DIANE MONTALES CASTRONUEVO	TEACHER I
15	JULIE OGATIS CORNELIO	TEACHER I
16	CHRISTY DE ASIS COSIDO	TEACHER I
17	AZHNEA DALIPE	TEACHER I
18	CAROL JANE BARBOSA DOLAR	TEACHER I
19	KATHERINE DAGUIO DUMASIG	TEACHER I
20	MICHEL DEMALATA GARDOSE	TEACHER I
21	SHYRAH CHRISTY FUNA GELBOLINGO	TEACHER I
22	SITTIESHAHANI SAMAON GUIAMADIL	TEACHER I
23	AKRIMA MACALUMBA GUIANON	TEACHER I





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24	MEROSE ULAMA GUMALLAWE	TEACHER I
25	ZAHRA BACAR IBRAHIM	TEACHER I
26	MARICOR MAGBANUA LABARITE	TEACHER I
27	WINIE LYN BACOCO LAMPITOC	TEACHER I
28	GIANCARLO BALLEZA DE LEON	TEACHER I
29	AISAH MAE TUA LIMBONG	TEACHER I
30	RAZIL LOU PUEDAN LLORADA	TEACHER I
31	CHERILYN DELA CRUZ MATAS	TEACHER I
32	HALIMA AMPATUAN MOKALID	TEACHER I
33	BAINUNGKING LANTOY NILONG	TEACHER I
34	JASMIN FRIAS OLANO	TEACHER I
35	CHARRY-FAITH FUENTES ONCE	TEACHER I
36	AMERA IBRAHIM PANGANSAYAN	TEACHER I
37	SHYNA JEAN GAYOSA PETISME	TEACHER I
38	ELLEAINE MAE PASCUA SAGUCIO	TEACHER I
39	JOHANNA DIMALAO SANDIGO	TEACHER I
40	JOYLIE DAROY SERRANO	TEACHER I
41	ROVIE-ANN MELANO SEVILLA	TEACHER I
42	ANALYN DACULA TALAPAS	TEACHER I
43	JOBELYN LAWA TENORIO	TEACHER I
44	ZAMRIAH CAMSA USMAN	TEACHER I
45	LEONILA PIDOR VILLAMOR	TEACHER I
46	BAIDIDO OTTO ALANG	TEACHER II
47	BABY LYKA LUBATON PAMA	TEACHER II
48	GINA ESPARTERO ABAD	SCHOOL COUNSELOR ASSOCIATE I
49	FRANKIE GONJORAN ABENES	SCHOOL COUNSELOR ASSOCIATE I



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50	ALMA JELISSA ANGELES ALIH	SCHOOL COUNSELOR ASSOCIATE I
51	JIM MARCO LINO AUZA	SCHOOL COUNSELOR ASSOCIATE I
52	STEPHANIE DE LA CRUZ BACAOCO	SCHOOL COUNSELOR ASSOCIATE I
53	MARIA NICCOLE OSORIO BARRON	SCHOOL COUNSELOR ASSOCIATE I
54	MILLENN MAE NAVARRA BORRES	SCHOOL COUNSELOR ASSOCIATE I
55	CENTHEA JOY GUERRERO CABALLERO	SCHOOL COUNSELOR ASSOCIATE I
56	ALYZZA C ANILLA CAMINGAO	SCHOOL COUNSELOR ASSOCIATE I
57	BEA MOREEN APOSAGA CANTO	SCHOOL COUNSELOR ASSOCIATE I
58	ARCHIE DELA CRUZ CORDERO	SCHOOL COUNSELOR ASSOCIATE I
59	KRISHA ANNE BADE CRISTOBAS	SCHOOL COUNSELOR ASSOCIATE I
60	ROXAN MERRYGRACE PEÑAFLORIDA DELA CRUZ	SCHOOL COUNSELOR ASSOCIATE I
61	QUEENIE GRACE ALVAREZ DANGAN	SCHOOL COUNSELOR ASSOCIATE I
62	MARY ROSE MALINAO DAYUPAY	SCHOOL COUNSELOR ASSOCIATE I
63	VYNZ AZCUETA DEDURO	SCHOOL COUNSELOR ASSOCIATE I
64	RHEBEKKA JAN NAVARRO DUHAYLUNGSOD	SCHOOL COUNSELOR ASSOCIATE I
65	LENZIE MACABENTA FARROL	SCHOOL COUNSELOR ASSOCIATE I
66	LOVELYN SUSVILLA FRUGALIDAD	SCHOOL COUNSELOR ASSOCIATE I
67	LYKA ANTONIO GALLETO	SCHOOL COUNSELOR ASSOCIATE I
68	JULES PHILLIP ODIO HARE	SCHOOL COUNSELOR ASSOCIATE I
69	YUMI PATAGANI ILAGAN	SCHOOL COUNSELOR ASSOCIATE I
70	HARISSA NOK JAMIEL	SCHOOL COUNSELOR ASSOCIATE I
71	ELLEN JEAN GARDOSE JAYAWON	SCHOOL COUNSELOR ASSOCIATE I
72	JAREEZA HOY KAMAG	SCHOOL COUNSELOR ASSOCIATE I
73	ETHEL JO FERRER LABIANO	SCHOOL COUNSELOR ASSOCIATE I
74	RHODA CARMELA BUMATAY LAMINTAO	SCHOOL COUNSELOR ASSOCIATE I
75	HERNIE INSULAR MAGNO	SCHOOL COUNSELOR ASSOCIATE I



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76	RAJIB ULAMA MAGON	SCHOOL COUNSELOR ASSOCIATE I
77	RUBY GRACE RIVERA DEL MONTE	SCHOOL COUNSELOR ASSOCIATE I
78	JOVELYN ABOGADIL NACIN	SCHOOL COUNSELOR ASSOCIATE I
79	REGEL AMARADO NARSICO	SCHOOL COUNSELOR ASSOCIATE I
80	EMMALYN SALING PASAWILAN	SCHOOL COUNSELOR ASSOCIATE I
81	JUSHUA LUIS (CANDIDATO) SO PATAO	SCHOOL COUNSELOR ASSOCIATE I
82	PRINCESS MAE GATUSLAO REDOBLADO	SCHOOL COUNSELOR ASSOCIATE I
83	SAMUELLE MARIE LAUS REPOLLO	SCHOOL COUNSELOR ASSOCIATE I
84	SHEENA FE GOLINGAY REUYAN	SCHOOL COUNSELOR ASSOCIATE I
85	BLEASY CLYDE CABASA RODEL	SCHOOL COUNSELOR ASSOCIATE I
86	ROGELIO JR INTIK SABIWANG	SCHOOL COUNSELOR ASSOCIATE I
87	RL NIÑONEIL PAPNA SOMOSIERRA	SCHOOL COUNSELOR ASSOCIATE I
88	RIVKAH YGLORIA TIANCHON	SCHOOL COUNSELOR ASSOCIATE I
89	ZIBADIAH JON AYCO TINDIC	SCHOOL COUNSELOR ASSOCIATE I
90	KATES MILLE NANALI TULOD	SCHOOL COUNSELOR ASSOCIATE I
91	KEVIN LLOYD VILLARUEL HIJASTRO	PLANNING OFFICER III
92	RAY, JR. PADERNAL PORAL	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)
93	EDILYN GRACE GEROLAGA TIONGCO	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)
94	JOHANNE GIULIA AUSTERO GARCIA	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)
95	JERMAINE ANNE TAMPIPI BANGCAYA	ADMINISTRATIVE ASSISTANT II
96	RITCHEL TONDUCAN GOSE	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)
97	EDNIZA KILESTE DEL SOCORRO	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)

****Nothing Follows****