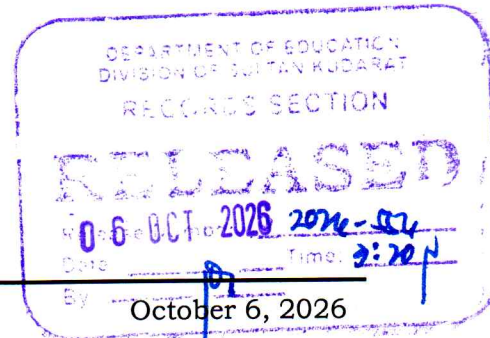




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



DIVISION MEMORANDUM
N^o OSDS-PS No. **210** s. 2026

SUBMISSION OF PERTINENT DOCUMENTS FOR APPOINTMENT

To: OIC-Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Public Schools District Supervisors/ Principals In-Charge
Public Elementary and Secondary School Heads
Concerned Appointees
This Division

1. This Office requests the following appointees to submit their pertinent documents for appointment not later than **October 12, 2026**.

NONTTEACHING		
KEVIN LLOYD V. HIJASTRO	PLANNING OFFICER III	SGOD-SDO SULTAN KUDARAT
REA MAE B. HERMOSA	ADMINISTRATIVE ASSISTANT II	DIVISION OFFICE-OSDS

2. The appointees can access all the necessary forms through their respective Administrative Officers II or via this link: <https://tinyurl.com/bdsjurt9>
3. Concerned Administrative Officers II are directed to assist the appointees and ensure that the documents/information provided are thoroughly reviewed.
4. For the guidance and compliance of all concerned.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects

APPOINTMENT

DOCUMENTS

SUBMISSION

HBA/OSDS/DM-Submission of Pertinent Documents for Appointment/ October 6, 2026



Address: Kenram, Isulan, Sultan Kudarat
Telephone No.: (064) 471 1007
Website: <https://divisionsk.org>