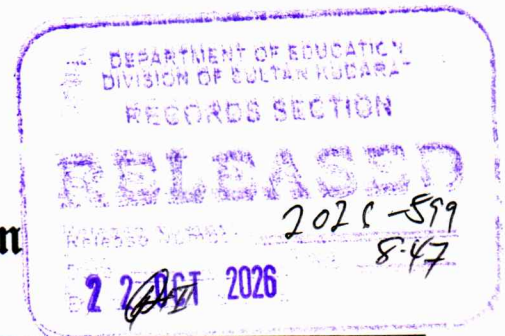




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



October 22, 2026

DIVISION MEMORANDUM
No. OSDS-AS No. **224** s. 2026

**DESIGNATION OF MELVIN P. FORTUNA AS OFFICER-IN-CHARGE (OIC) OF
THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT (SDS)**

To: Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Education Program Supervisors
Public Schools District Supervisors/Principals-In-Charge
Public Elementary and Secondary School Heads
Section Heads
All Others Concerned
This Division

1. This is to inform all concerned that **MELVIN P. FORTUNA**, Administrative Officer V, Office of the Schools Division Superintendent, is hereby designated as Officer-In-Charge (OIC) of the Office of the Schools Division Superintendent on **October 22, 2026**.
2. During this period, all official transactions and operations of the Division Office, except financial transactions, shall be managed by the OIC to ensure that the service to clients and stakeholders remain continuous and uninterrupted.
3. For your information and guidance.


ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Encl/: None

References: None

To be indicated in the Perpetual Index under the following subjects:

DESIGNATION

OIC

SDS

JGT/OSDS-AS/OM-Designation of Melvin P. Fortuna as Officer-In-Charge of the Office of Schools Division Superintendent/October 22, 2026



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