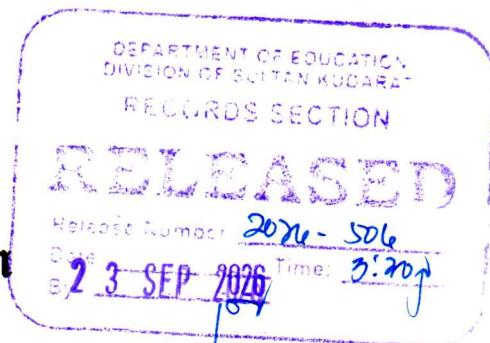




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



September 23, 2026

DIVISION MEMORANDUM

SGOD No. **191**, s. 2026

NEW DIVISION QUALITY MANAGEMENT SYSTEM TEAMS (DQMST)

To: OIC Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Education Program Supervisors
Heads of Sections/Units
Program Holders
Concerned Employees
This Division

1. Pursuant to DepEd Order No. 009, s. 2021 titled *Institutionalization of a Quality Management System in the Department of Education*, this Office hereby reconstitutes its Quality Management System Teams aligned to 'One DepEd, One National QMS' in order to strengthen and rationalize the office procedures and processes making it more efficient and customer-friendly towards quality services and productivity.
2. Attached is the New Division Quality Management System Teams (DQMST) including its tasks and responsibilities.
3. Immediate and wide dissemination of this Memorandum is desired.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Encl/s.: As stated

References: DepED Memorandum no. 009, s. 2021; DM No. 14, s. 2022

To be indicated in the Perpetual Index under the following subject

OFFICES

PROCESSES

QUALITY MANAGEMENT SYSTEM



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Enclosure to Division Memorandum SGOD No. **191** s. 2026

DIVISION QUALITY MANAGEMENT SYSTEM TEAMS (DQMST)

I – Top Management (TM) - 2

No.	Name	Position	Team Membership	Functions
01	Roberto J. Montero, CESO V	SDS	TM	Provide the over-all leadership, management, and direction of the organization quality management system to ensure its suitability and sustainability.
02	Mohalidin M. Suaeb	OIC ASDS	TM	

II – Quality Management Representative (QMR) Team - 7

No.	Name	Position	Team Membership	Functions
03	Sadat T. Sinolinding	OIC Chief ES	QMR	Supervise and manage the implementation of the QMS and ensure its effectiveness and conformance to standards and adherence to regulatory and statutory guidelines and procedures. Coordinate with the Top Management and leads during the conduct of the management review and planning for changes.
04	Melvin P. Fortuna	AO V	Deputy QMR	
05	Rodolfo B. Bermudo, Jr. EdD	EPS	QMR Secretariat	Serves as the overall secretariat of the QMS and provides technical support to the TM, QMR, and all QMS Teams.
06	Mark Carlo D. Buyao	SEPS	QMR Secretariat	
07	Kevin Lloyd V. Hijastro	APO III	QMR Secretariat	
08	Rowena Jessette S. Villa	AO IV	QMR Secretariat	
09	Rhea Angeline F. Soberano	OIC EPS II	QMR Secretariat	

III – Risk Management Teams (RMT) - 10

No.	Name	Position	Team Membership	Functions
10	Arnulfo D. Dinero, EdD	EPS	Team Leader	Manage the implementation of risk controls and opportunities of the organization;
11	Haron B. Kartil	EPS	Deputy Team Leader	
12	Palerma S. Segura, SRA	EPS	Member	Provide technical assistance to all Process Holders during planning to address the Risk and Opportunity Registers;
13	Baipina M. Balubugan, PhD	EPS	Member	
14	Erwin P. Soroysoy, CPA	Acting Accountant III	Member	
15	Richard A. Fernandez	ITO I	Member	Conduct quarterly review of actions to mitigate/control
16	Ma. Theresa O. Gallo	Nurse II	Member	
17	Bernabe N. Falcis	OIC SEPS	Member	



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18	Kharoll Joy G. Latoza	PDO II	Member	Risks including opportunities of actions to ensure its effectiveness.
19	Remos G. Baclaan	PDO I	Member	

IV – Knowledge Management Team (KMT) - 13

No.	Name	Position	Team Membership	Functions
20	Ismael M. Ambalgan	Chief ES	Team Leader	Takes responsibility in supervising and managing the knowledge and intellectual practices of the organization.
21	Sheryl L. Osano	EPS	Deputy Team Leader	
22	Airene A. Belgera	Nurse II	Member	
23	Beth B. Balabagan	AO IV	Member	Provides technical assistance and quarterly monitor the organization's compliance to the PAWIM on Document Information Management to ascertain that standards and procedures on creation, revision, publication, and control adhere to QMS standards and procedures.
24	Joanne Grace D. Maputi	PDO II	Member	
25	Rachel A. Velasco	Librarian I	Member	
26	Ronamie A. Lumawag	EPS II	Member	
27	Emile John A. Garcia	ADAS III	Member	
28	Zyrah Kaye G. Sabiniano	ADAS III	Member	
29	Rowena L. Agner	ADAS III	Member	
30	Clyde Jude B. Romallosa	ADA III	Member	
31	Remvi Benz C. Cadet	AS II	Member	
32	Patrick Layson	JO	Member	Takes responsibility in ensuring correct practice of storage, protection, archiving and proper disposal of all documented information.

V – Internal Quality Audit Team (IQAT) - 20

No.	Name	Position	Team Membership	Functions
33	Atty. Sheena P. Bawe-Baldeo	Attorney III	Team Leader	Ensures that members of audit team composed of employees from different offices are trained on ISO 19011 or the Guidelines for Auditing Management System.
34	Josevic F. Hurtada	EPS	Deputy Team Leader	
35	Lazaro P. Oriel, PhD	OIC EPS	Member	
36	Maria Theresa D. Segura	Nurse II	Member	
37	Airene N. Fontanilla	Nurse II	Member	
38	Mae Katherine P. Sumapal	Registrar I	Member	Manages the conduct of internal audits to all offices to ascertain their suitability, conformance, and adherence to QMS standards and procedures, regulatory and statutory guidelines, and requirements.
39	Ela Mae P. Fortuna	ADAS III	Member	
40	Azela C. Oriel	ADAS III	Member	
41	Ellen Jean G. Jayawon	ADAS III	Member	
42	RJ L. Ochada	ADAS III	Member	
43	Analuo G. Palpalatoc	ADAS III	Member	Monitors the effectiveness of implementation of the correction and corrective actions using the on request for action template.
44	Renalyn M. Landerio	ADAS III	Member	
45	Melanie U. Destura	ADAS III	Member	
46	Sulpicio Lañada, Jr	ADAS III	Member	
47	Abner B. Gallo	PSDS	Member	
48	Samuel A. Duldulao	PSDS	Member	



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49	Charlie P. Estrella	PSDS	Member	
50	Marigold G. Querimit	PSDS	Member	
51	Sambra H. Camsa	PSDS	Member	
52	Salim C. Salbaton	PSDS	Member	
53	Mohaliden Balayanan	Division Focal-ALIVE	Member	
54	Benjie Unday	Division Focal-IPED	Member	

VI – Training and Advocacy Team (TAT) - 15

No.	Name	Position	Team Membership	Functions
55	Mary Grace B. Leysa	EPS	Team Leader	Strengthens the integration of the Quality Management System to all offices.
56	Ronald F. Ramirez	EPS	Deputy Team Leader	
57	Wilfredo D. Panceras II, MD	MO III	Member	
58	Cherry B. Escoto	SP III	Member	Conducts of Learning and Development activities, formulation of Advocacy Materials, and provision of Internal Consultancy on QMS.
59	Rodrigo O. Viduya	SEPS	Member	
60	Annie Rose D. Racosas	Nurse II	Member	
61	Johan Gay K. Temen	Nurse II	Member	Ensures that the QMS including its changes is communicated to all employees to gain support.
62	Josephine L. Dignadice	EPS II	Member	
63	Wendy P. Porras	AO II	Member	
64	Sheila Mae P. Delos Reyes	PDO I	Member	Conducts QMS survey on the level of awareness of the personnel.
65	Rima D. Magdayao	PSDS	Member	
66	Irene C. Bagares	ADA VI	Member	
67	Ma. Razzel R. Tañeza	AA III	Member	
68	Princess May-Ann B. Andang	AS II	Member	

VII – Quality Workplace Improvement Team (QWIT) - 15

No.	Name	Position	Team Membership	Functions
69	Rodsy L. Omambing	AO IV	Team Leader	Ascertains the management and implementation of the quality workplace standards that include but not limited to its establishment, implementation, and improvement.
70	Virgil Glenn D. Vego	Engineer III	Deputy Team Leader	
71	Catherine M. Bernaldez	Engineer III	Member	
72	Nida P. Claudio	AO V	Member	Conducts monitoring and evaluation on the implementation of the quality workplace procedures of the office.
73	Liza B. Romallosa	AO IV	Member	
74	Maynard L. Soubiron, DMD	Dentist II	Member	
75	Bernard Omar A. Cinco	Nurse II	Member	
76	Aljon R. Antang	ADAS III	Member	
77	Jodehmn A. Tanate	ADA VI	Member	
78	Jimvic A. Segocio	AO II	Member	
79	Dulce Ann C. Belgera	ADA VI	Member	
80	Jerry Bong T. Moradas	AO II	Member	
81	Joey C. Cajandig	ADAS III	Member	



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82	Daris A. Bantugan	ADA IV	Member	
83	Lemion R. Manibpel, Jr.	JO	Member	
84	Ma. Gina Imelda B. Andang	SEPS	Member	

VIII – SPECIAL AUDIT TEAM

No.	Name	Position	Team Membership	Functions
*	Sheryl L. Osano	EPS	Team Leader	To conduct special audit of the Internal Quality Audit Team (IQAT)
*	Baipina M. Balubugan	EPS	Member	
*	Ronald F. Ramirez	EPS	Member	
*	Rodrigo O. Viduya	SEPS	Member	
*	Bernabe Falcis	OIC SEPS	Member	

IX – QUALITY ASSURANCE CONFORMANCE TEAM

No.	Name	Position	Team Membership	Functions
*	Mary Grace B. Leysa	EPS	Team Leader	To provide objective verification, monitoring, and technical guidance to ensure that the organization's processes, procedures, and documented evidence are implemented consistently and conform to the prescribed NQMS quality standards and requirements.
*	Mark Carlo D. Buyao	SEPS	Member	
*	Kevin Lloyd V. Hijastro	APO III	Member	
*	Richard A. Fernandez	ITO I	Member	
*	Emile John A. Garcia	ADAS III	Member	



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