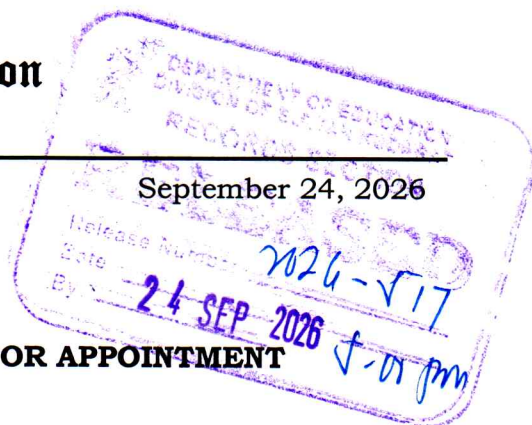




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



DIVISION MEMORANDUM
OSDS-PS No. 194 s. 2026

SUBMISSION OF PERTINENT DOCUMENTS FOR APPOINTMENT

To: OIC-Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Public Schools District Supervisors/ Principals In-Charge
Public Elementary and Secondary School Heads
Concerned Appointees
This Division

1. This Office requests the following appointees to submit their pertinent documents for appointment not later than **October 1, 2026**.

NONTTEACHING		
JO-ANN MANZANO GRANZO	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)	KULAMAN I KISADAY ES; TAMANGAN ES
EDNIZA K. DEL SOCORRO	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	MILBUK NHS-JHS
RITCHEL T. GOSE	ADMINISTRATIVE ASSISTANT II	GAPOK NHS-SHS
JERMAINE ANNE T. BANGCAYA	ADMINISTRATIVE ASSISTANT II	MALIGAYA NHS-SHS
BLANCHE E. AGURO	TECHNICAL ASSISTANT I	BAGUMBAYAN CES
JOSHUA BANGCAYA	TECHNICAL ASSISTANT I	KATIKU CES

2. The appointees can access all the necessary forms through their respective Administrative Officers II or via this link: <https://tinyurl.com/33hswa5e>

3. Concerned Administrative Officers II are directed to assist the appointees and ensure that the documents/information provided are thoroughly reviewed.

4. For the guidance and compliance of all concerned.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

gr. **ARNULFO D. DINERO, Ed. D.**
Education Program Supervisor
9/24/26

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects

APPOINTMENT

DOCUMENTS

SUBMISSION

HBA/OSDS/DM-Submission of Pertinent Documents for Appointment/ September 24, 2026