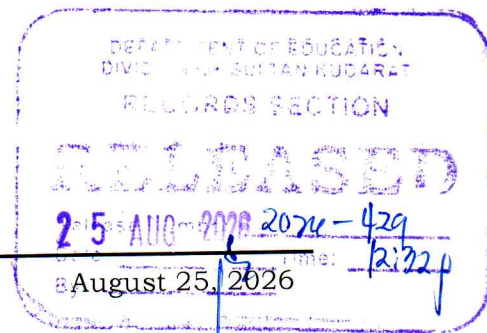




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



No. DIVISION MEMORANDUM
OSDS-PS No. 168 s. 2026

SUBMISSION OF PERTINENT DOCUMENTS FOR APPOINTMENT

To: Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Public Schools District Supervisors/ Principals In-Charge
Public Elementary and Secondary School Heads
All Concerned Appointees
This Division

1. This Office requests the following prospective appointees to submit their pertinent documents for appointment not later than **September 1, 2026**.

HIGHER TEACHING POSITIONS		
NAME	POSITION	SCHOOL
GINA L. MUYCO	MASTER TEACHER II	ESPERANZA I/ ESPERANZA CS
CLARISE G. SIA	TEACHER II	KULAMAN II

2. The prospective appointees can access all the necessary forms through their respective Administrative Officers II or via this link: <https://bit.ly/3vWntHw>.
3. Concerned Administrative Officers II are directed to assist the appointees and ensure that the information/documents provided is thoroughly reviewed and accurate.
4. For your information and guidance.

ROBERTO J. MONTERO, CESO V
Schools Division Superintendent

Reference: None

To be indicated in the Perpetual Index under the following subjects

APPOINTMENT

DOCUMENTS

SUBMISSION

RLA/OSDS/DM-Submission of Pertinent Documents for Appointment/ August 25, 2026



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