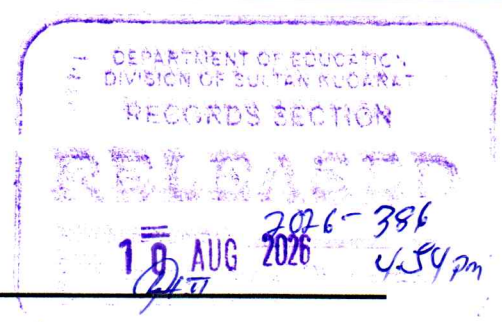




Republic of the Philippines  
**Department of Education**  
REGION XII  
DIVISION OF SULTAN KUDARAT



**DIVISION MEMORANDUM**

August 10, 2026

OSDS No. **153**, s. 2026

**ANNOUNCEMENT OF THE DESIGNATION OF ASSISTANT REGIONAL  
DIRECTOR KATHRINE H. LOTILLA AS OFFICER-IN-CHARGE, OFFICE OF THE  
SCHOOLS DIVISION SUPERINTENDENT, DIVISION OF SULTAN KUDARAT, IN  
CONCURRENT CAPACITY**

To: Assistant Schools Division Superintendent  
Chiefs of Functional Divisions  
Education Program Supervisors  
Public Schools District Supervisors/Principals-in-Charge  
Public Elementary and Secondary School Heads  
All other concerned personnel  
This Division

1. This is to officially announce the designation of the undersigned as the Officer-in-Charge of the Office of the Schools Division Superintendent (OIC-SDS) in the Schools Division Office of Sultan Kudarat, in concurrent capacity, effective August 07, 2026.

2. It is therefore directed that all official communications, reports, and other documents bearing the name of the OIC-SDS shall be addressed as follows:

**KATHRINE H. LOTILLA**  
Assistant Regional Director  
Concurrent, Officer-in-Charge  
Office of the Schools Division Superintendent

3. It is also enjoined that usual courtesy, respect, and support be accorded to the new OIC-SDS.

6. Immediate dissemination of and compliance with this Division Memorandum are directed.

  
**KATHRINE H. LOTILLA**  
Assistant Regional Director  
Concurrent, Officer-in-Charge  
Office of the Schools Division Superintendent

Encl/s.: N/A

References: N/A

To be indicated in the Perpetual Index under the following subjects:

**ANNOUNCEMENT**

**OIC**

**SDS**

SPB/OSDS-LEGAL/DM- Announcement of the Designation of Assistant Regional Director Kathrine H. Lotilla as Officer-In-Charge, Office of the Schools Division Superintendent, Division of Sultan Kudarat, in concurrent capacity/August 10, 2026



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