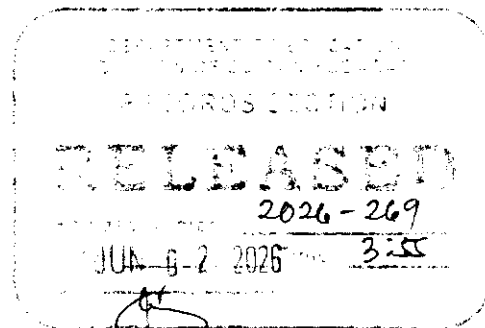




Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT



June 2, 2026

DIVISION MEMORANDUM
No. SGOD PRS No. 110 s. 2026

**ADDITIONAL INFORMATION ON ENCODING AND SUBMISSION OF
SCHOOLYEAR 2025-2026 ANNUAL DATA COLLECTION IN THE BASIC
EDUCATION AND INFORMATION SYSTEM (BEIS)**

To: Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
Public Schools District Supervisors/Principals In-charge
Private School Administrators
Elementary and Secondary School Heads
BEIS/ LIS Coordinators
Concerned Employees
This Division

1. Relative to Division SGOD-PRS No. 090, s. 2026 and SGOD-PRS No. 101, s. 2026, titled Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes, this Office provides additional information regarding the conduct of validation, the schedule of activities, and other relevant matters.
2. Traveling expenses and other incidental expenses incurred by LIS/ BEIS Coordinator or Administrative Officer II in connection with this activity shall be charged against local funds, School Maintenance and Other Operating Expenses (MOOE), or other available funds, subject to the usual accounting and auditing rules and regulations.
3. All other provisions cited in SGOD-PRS No. 090, s. 2026 and SGOD-PRS No. 101, s. 2026 shall remain the same.
4. For queries and clarifications, all concerned may contact Kevin Lloyd V. Hijastro, EPS II-HRDS/Acting Planning Officer III, through
5. For the information and guidance of all concerned.

CRISPIN A. SOLIVEN JR., CESO V
Schools Division Superintendent

KL VH/SGOD-PRS-ADPOIII/DM- Additional information on Encoding And Submission Of School Year 2025-2026 Annual Data Collection In The Basic Education And Information System (BEIS), June 2, 2026



Address: Kenram, Isulan, Sultan Kudarat
Telephone No.: (064) 471 1007
Website:
Email:



Republic of the Philippines
Department of Education
REGION XII
DIVISION OF SULTAN KUDARAT

Encl: As stated

Reference:

DM SGOD-PRS No. 090 s. 2026 & SGOD-PRS No. 101, s. 2026

DepEd Order No. 27 s. 2019

To be indicated in the Perpetual Index under the following subjects:

ANNUAL

DATA

SUBMISSION

KLVI/SGOD-PRS-ADPOIII/DM- Additional information on Encoding And Submission Of School Year 2025-2026
Annual Data Collection In The Basic Education And Information System (BEIS) June 2, 2026



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