



Republic of the Philippines
Department of Education
 REGION XII
 DIVISION OF SULTAN KUDARAT

DEPARTMENT OF EDUCATION
 DIVISION OF SULTAN KUDARAT
 RECORDS SECTION

RELEASED

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May 26, 2026

Nº 107
 DIVISION MEMORANDUM
 SGOD PRS No. 107 s. 2026

REITERATION ON THE ENCODING AND SUBMISSION OF SCHOOLYEAR 2025-2026 ANNUAL DATA COLLECTION IN THE BASIC EDUCATION AND INFORMATION SYSTEM (BEIS)

To: Assistant Schools Division Superintendent
 Chiefs of the Functional Divisions
 Public Schools District Supervisors/Principals In-charge
 Private School Administrators
 Elementary and Secondary School Heads
 BEIS/ LIS Coordinators
 Concerned Employees
 This Division

1. In line with DepEd Memorandum No. 028, s. 2026, this Office reiterates the importance of the timely and accurate submission of data in the Basic Education Information System (BEIS).
2. The data collected through BEIS serves as a critical basis for planning, policy formulation, and decision-making across all levels of the Department and is likewise vital during budget hearings.
3. As the **June 15, 2026** deadline approaches, all public and private schools are reminded of the urgency of completing all required data entries and validations within the prescribed timeline. It has been observed that while some schools have already complied with the reporting requirements, many schools have yet to begin encoding, validating, or uploading their data.
4. In this regard, this Office earnestly seeks your full support and assistance in ensuring the completion, accuracy, and timely submission of your division's BEIS data. Likewise, all concerned personnel are strongly encouraged to prioritize and immediately address any pending concerns to avoid delays and discrepancies.
5. For queries and clarifications, all concerned may contact Kevin Lloyd V. Hijastro, EPS II-HRDS/Acting Planning Officer III, through kevinlloyd.hijastro@deped.gov.ph.

KLVB/SGOD PRS-ADPOIII/DM- Reiteration on the Encoding And Submission Of School Year 2025-2026 Annual Data Collection In The Basic Education And Information System (BEIS), May 26, 2026



Address: Kenram, Isulan, Sultan Kudarat
 Telephone No.: (064) 471 1007
 Website: <http://divisional.gov.ph>
 Email: drps@skd.deped.gov.ph



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6. Immediate dissemination of and strict compliance with this Memorandum are desired.

CRISPIN A. SOLIVEN JR., CESO V
Schools Division Superintendent

Encl: As stated
Reference:
DM SGOD-PRS No. 090 s. 2026
DepEd Order No. 27 s. 2019
DM No. 028 s. 2026

To be indicated in the Perpetual Index under the following subjects:

ANNUAL

DATA

SUBMISSION

KLVH/SGOD-PRS-ADPOIII/DM- Reiteration on the Encoding And Submission Of School Year 2025-2026 Annual Data Collection In The Basic Education And Information System (BEIS), May 26, 2026



Address: Kenram, Isulan, Sultan Kudarat
Telephone No.: (064) 471 1007
Website: <https://divisionsk.org>
Email: depedska@deped.gov.ph